



**Matthews Transportation Advisory Committee  
Regular Meeting Minutes  
Thursday, February 17, 2022**

1. Call to order – Hough
2. Roll Call and Determination of Quorum – Byers
  - TAC Members: Chris Hough (chair), Vince Manno (vice-chair), Robyn Byers, Lou Abernathy, Bryan Hall, Donald Rhodes
  - Town Staff: Susan Habina-Woolard PE, Town Engineer
  - Guests: Mary Black
3. Approval of the Minutes from January 20, 2022 meeting (attached) – Hough
  - Mr. Hall motioned to approve the minutes; Mr. Abernathy seconded - Unanimous approval
4. Public Comments - Hough
  - No public comments
5. Announcements
  - Staff Announcements – Habina-Woolard
    - Ms. Habina-Woolard mentioned that other advisory committees need members. If committee members could reach out to neighbors, friends and contacts to gather interest, it would be appreciated.
    - Ms. Habina-Woolard met with the Public Works Director, Police Chief, and Manager to discuss an option to install four speed cushions on Morningwood Dr. as the speed and volumes are high. Stop sign warrants have not been met, but the speed/traffic issue has grown and a petition will be presented to TAC in a subsequent month. Discussion ensued on potential impacts to additional streets and the timing for the McKee Rd. extension.
  - CTAG Updates - CTAG Liaison – Rhodes
    - The last CTAG meeting discussed a few different items in length. Specifically, CTAG reviewed:
      1. Budget updates showing no new debt issue being proposed, which is anticipated to go before CTAG in April for review and City Council approval in June.
      2. The CATS bus driver shooting was addressed, but brings up potential safety issues.
      3. CATS discussed track scoring which focuses on ridership and financial stability. CATS is currently not scoring well with reduced ridership and

financial stability along with frontline fatigue which may be present for drivers.

4. The battery electric bus program is moving forward with two buses ready for service and two more coming - all four buses should be in service during March.
  5. The 64x route was modified to include the Presbyterian Church stop in downtown Matthews with about a 35-40 minute ride.
6. Unfinished Business (No Unfinished Business to discuss)
7. New Business
- Rezoning – 2022-746  
Ms. Habina-Woolard presented the rezoning to TAC as it proposes Industrial uses and submitted a Transportation Technical Memorandum (TTM). The rezoning will set up the property for sale and includes maximums on development for the property before a full Transportation Impact Analysis (TIA) will be required.
  - Rezoning - 2022-747
    - Ms. Habina-Woolard presented the rezoning to TAC as it proposes an extension of Tanfield Dr, as well as includes on-street parking and a raised pedestrian crossing when it connects to Tanfield Dr. and includes a 10-foot shared use path along one side of the road. The project also proposes turn lanes at Williams and Sam Newell which removes the need for a signal. The project's generated trips do not show this project as providing significant traffic in the area. There will be an updated TIA for a nearby site (movie theater) that will analyze the development in the area.
  - Upcoming Board of Commissioners presentations:  
The Town Board of Commissioners (BOC) will have its Planning Conference at the end of February. The topics related to the TAC include:
    1. Capital project proposals - i.e. sidewalks, streetscapes, street improvements. Ms. Habina-Woolard will present projects to the BOC and then the BOC will rank those projects. The projects that will be presented add up to a total of \$53 million for bond projects.
    2. Continuing improvements on Trade St. - Downtown Mobility Study. Specifically, this will include Trade Street improvements from Fullwood to 51 (as directed by Commissioner Tofano) and improvements along adjacent streets needed to ensure the success of the Trade St. improvements. In total, these projects add up to a total of \$22 million.
    3. Lighting - There was a request to light 51 and staff also investigated how many lights were out downtown. Typical annual maintenance for street lighting is about \$250,000 (Duke + Union Power).
  - Other BOC items: County Mask Mandate lifts Feb. 26th, which will affect Town Committees meeting virtually or in-person. Ms. Habina-Woolard will keep TAC informed.

- Ms. Habina-Woolard will present the Traffic Calming Policy to BOC at the end of February. Ms. Habina-Woolard received feedback from TAC and discussion ensued on when to review options associated with a traffic calming petition. TAC agreed that previously voted on draft will move forward without changes.

8. Commission Comments:

- Chair Hough briefly reviewed the process for adding agenda items to the TAC agenda.
- Vice Chair Manno asked about the intersection functions of Trade/51/Sam Newell as right turn and left turn green lanes may conflict.

9. Adjournment - unanimous approval